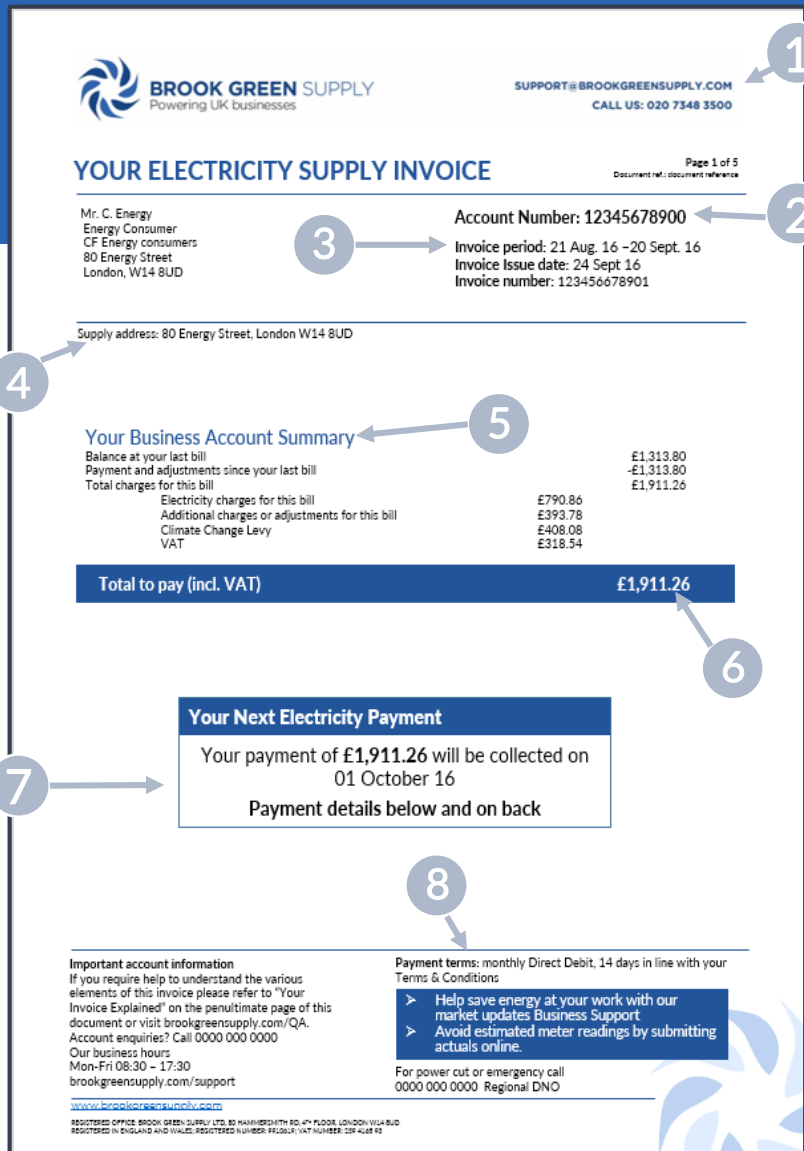


# A guide to understanding your monthly electricity supply invoice



**BROOK GREEN SUPPLY**  
Powering UK businesses

SUPPORT@BROOKGREENSUPPLY.COM  
CALL US: 020 7348 3500

**YOUR ELECTRICITY SUPPLY INVOICE** Page 1 of 5  
Document ref: document reference

Mr. C. Energy  
Energy Consumer  
CF Energy consumers  
80 Energy Street  
London, W14 8UD

**Account Number: 12345678900**

Invoice period: 21 Aug. 16 –20 Sept. 16  
Invoice issue date: 24 Sept 16  
Invoice number: 123456678901

Supply address: 80 Energy Street, London W14 8UD

**Your Business Account Summary**

Balance at your last bill	£1,313.80
Payment and adjustments since your last bill	-£1,313.80
<b>Total charges for this bill</b>	<b>£1,911.26</b>
Electricity charges for this bill	£790.86
Additional charges or adjustments for this bill	£393.78
Climate Change Levy	£408.08
VAT	£318.54

**Total to pay (incl. VAT) £1,911.26**

**Your Next Electricity Payment**

Your payment of **£1,911.26** will be collected on  
01 October 16  
Payment details below and on back

**Important account information**  
If you require help to understand the various elements of this invoice please refer to "Your Invoice Explained" on the penultimate page of this document or visit [brookgreensupply.com/QA](http://brookgreensupply.com/QA).  
Account enquiries? Call 0000 000 0000  
Our business hours  
Mon-Fri 08:30 – 17:30  
[brookgreensupply.com/support](http://brookgreensupply.com/support)

**Payment terms:** monthly Direct Debit, 14 days in line with your Terms & Conditions

- ▶ Help save energy at your work with our market updates Business Support
- ▶ Avoid estimated meter readings by submitting actuals online.

For power cut or emergency call  
0000 000 0000 Regional DNO

[www.brookgreensupply.com](http://www.brookgreensupply.com)

REGISTERED OFFICE: BROOK GREEN SUPPLY LTD, 83 MANMERSHAY RD, 4TH FLOOR, LONDON W14 8UD  
REGISTERED IN ENGLAND AND WALES. REGISTERED NUMBER: F130491. VAT NUMBER: GB-46878

- 1 Supplier Information**  
This is where you will find Brook Green Supply's contact details.
- 2 Account Number**  
The account number is unique to every customer and references all customer sites, supplied by Brook Green. We may ask for this number when you contact our business support team.
- 3 Invoice Period**  
The invoice period shows the start and end date of the period for which you are being billed.
- 4 Supply Address**  
This is the address where the electricity is delivered for consumption.
- 5 Invoice Summary**  
A summary of the supply charges you are being billed for, inclusive of VAT, for the Supply Address(es) specified. The total amount due is calculated below.
- 6 Total Amount Due**  
This indicates the total amount you are required to pay for this invoice period.
- 7 Your Next Payment**  
The total amount of funds to be collected or paid and direction on where to find the terms of payment.
- 8 Payment Terms**  
Information on your agreed payment terms i.e. your payments method and payment time period.

# A guide to understanding your monthly electricity supply invoice

## YOUR ELECTRICITY SUPPLY INVOICE

Page 2 of 5  
Document ref: document reference

Mr. C. Energy  
Energy Consumer  
CF Energy consumers  
80 Hammersmith Road  
4<sup>th</sup> floor,  
London, W14 8UD

Account Number: 12345678900  
Invoice period: 21 Aug. 16 – 20 Sept. 16  
Invoice issue date: 24 Sept 16  
Invoice number: 123456678901

Supply address: 80 Energy Street, London W14 8UD

### Electricity Charge Details Meter Point

MPAN	Contract End Date	Renew By Date			Consumption Charge (excl. VAT)
111111111897	31-03-18	20-02-18		20%	£790.86
Additional Charges & Levies					
Charge Type	Charge Dates	Quantity	Price	VAT	Charge (excl. VAT)
Standing charge	21 Aug 16 to 20 Sept. 16	30 days	£1.9800 p/day	20%	£12.44
Meter service charge	21 Aug 16 to 20 Sept. 16		£20.00 / month	20%	£30.00
Climate Change Levy	21 Aug 16 to 20 Sept. 16	73002.4 kWh	0.559 p/kWh	20%	£400.00

VAT	
Total VAT on £8,703.93	£318.54

**Total to pay (incl. VAT) £1,911.26**

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REGISTERED OFFICE: BROOK GREEN SUPPLY LTD, 80 HAMMERSMITH RD, 4<sup>TH</sup> FLOOR, LONDON W14 8UD  
REGISTERED IN ENGLAND AND WALES. REGISTERED NUMBER 1160491. VAT NUMBER 231 428 93

## 9 MPAN Core

These are the final 13 digits of the MPAN (see 15). It consists of the two-digit Distributor ID, followed by an eight-digit unique identifier, then by two digits and a single check digit. If we ask for your MPAN, we are generally referring to this 13 digit number.

## 10 Standing Charges

Your Standing Charge is a fixed cost, paid to your electricity supplier. The total standing charge is calculated by multiplying the daily rate (p/day) by the number of days within the invoice period.

## 11 Meter Service Charges

The Meter Service Charge is a charge paid to all energy suppliers, which covers the costs of maintaining, operating and reading your meter/s.

## 12 Climate Change Levy Charges

Climate Change Levy (CCL) charge is an environmental tax on UK business energy use. The CCL Charge is calculated by multiplying the levy rate (p/kWh), which is set by the government, by your electricity usage (kWh) within the invoice period.

## 13 VAT Charges

VAT stands for Value Added Tax, and is a charge levied by HM Revenue and Customs.

## YOUR ELECTRICITY SUPPLY INVOICE

Page 3 of 5  
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London, W14 8UD

Account Number: 12345678900

Invoice period: 21 Aug. 16 - 20 Sept. 16  
Invoice issue date: 24 Sept 16  
Invoice number: 12345678901

Supply address: 80 Energy Street, London W14 8UD

S	01	234	487
	12	5489	7584 012

Reading key: A = Actual, C = Customer, E = Estimate, Z = Smart, F = Final, I = Initial

### MPAN Charge Details

#### Meter Readings

Meter ID	Rate Type	Previous Read	Date	Current Read	Date	Multiplier	kWh
1234	Standard	79824.3 (IC)	01 Jul 16	85234.4 (C)	10 Aug 16	1	5410.1

#### Electricity Consumption Charges

Charge Dates	Rate Type	Quantity	Price	VAT	Total
21 Aug 16 to 20 Sept 16	Standard	5410.1	1.4 p/kWh	20%	£790.86

Electricity consumption before tax for this MPAN **£790.86**

#### Important account information

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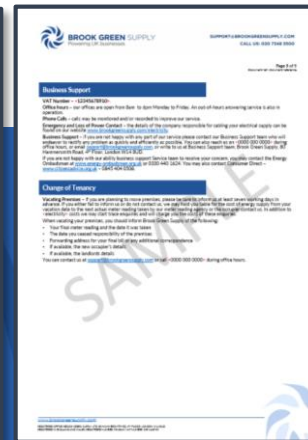
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REGISTERED IN ENGLAND AND WALES; REGISTERED NUMBER: 9126161; VAT NUMBER: 123 4567 89



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PAGE 5 OF 5

The final two pages of your electricity supply invoice include meter information and how to get in touch with our business support team.

### 14 MPAN

Meter Point Administration Number (MPAN) is a 21-digit unique reference, used to identify electricity supply points at the specified supply address.

### 15 Meter ID

This is an alphanumeric reference that is used to identify each electricity meter. The Meter ID used in your invoice relates to the electricity meter being supplied.

### 16 Electricity Consumption Summary

The Electricity Consumption Charges references the units of electricity used (kWh) at the supply address, within the invoice period. The total amount calculated is the charge for the amount of electricity consumed (kWh) multiplied by the electricity unit rate (p/kWh), exclusive of VAT.

### 17 Electricity usage charges

This charge expresses the total electricity consumption charges due, exclusive of tax, based on your current tariff and the units of electricity consumed within the invoice period.